**ROUNDTABLE TITLE OF NOT MORE THAN 10 WORDS**

**IN ARIAL 14 PT, UPPER CASE, BOLD, CENTERED**

**Author 1, Author 2, Author 3 (Arial, 11 pt, bold, center)**

Affiliation of Authors 1, 2, 3, e.g. Department, Institution (Arial, 11 pt, center)

**Author 4, Author 5 (Arial, 11 pt, bold, center)**

Different Affiliation of Authors 4, 5 (Arial, 11 pt, center)

*Note: Don’t forget to include the corresponding author’s contact information and the Creative Commons License on the last page of the extended abstract!*

**OVERVIEW OF ROUNDTABLE**

Provide a brief overview of the proposed roundtable and what participants will gain from the session. This overview will be used to promote the roundtable during the conference; consequently it is beneficial to consider your target audience while writing this overview. While no word limit is imposed, authors should aim for an overview length of about 150 words.

**KEYWORDS**

Suggest approximately 2-3 keywords. The last keyword should be “Standards” and include a numerical list of the particularly relevant CDIO Standards, e.g., Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

**OBJECTIVES**

What are the objectives of the Roundtable discussion? What will participants gain by participating in this discussion?

**QUESTIONS**

Include a brief summary of the main questions that will be discussed during the Roundtable.

**TARGET AUDIENCE**

Explain who should participate in this roundtable and outline any background knowledge required for participants, or any preparation required.

**FORMATTING YOUR ROUNDTABLE PROPOSAL**

Use a one-column format with left and right justification. Set the page size to 210 x 280 mm or 8 ¼ x 11 inch so that printed copies will fit comfortably on both A4 and US Letter sizes. Set all the margins at 25 mm (1 inch) and set the footer to start 13 mm (½ inch) from the bottom of the page. Leave the gutter at 0 mm. (In Word you can use the Page Setup settings under Format/Document or the Page Layout tab to create a custom Paper Size and set the user defined non-printable margins to make sure the footer appears in the resulting PDF. Or simply use this template file. When creating the PDF from older versions of Word, you may need to use the File/Print Menu to save to PDF, as the File/Save to PDF option cuts off the footer in some cases.)

Use single space, Arial, 11 pt. Do not include page numbers, footnotes, or headers.

Use this footer format in Arial, 9 pt., italic, as shown at the bottom of the pages in this document:

*Proceedings of the Xth International CDIO Conference, Hosting Institution, Location, Month DD – DD, YYYY.*

Be sure you don’t shift the margin settings to move the bottom of the footer into the commonly unprintable area within 13 mm of the bottom of the page.

**SPECIAL REQUIREMENTS**

List any special requirements for the Roundtable.

*Note: Excluding References and Biographical Information, the maximum length of an Extended Abstract should be 2 pages.*

**REFERENCES (OPTIONAL)**

References should be listed in Arial, 10 pt. single-spaced in alphabetical order. Use the APA format for all references as shown in the example below. When citing a reference in the text, use Author/Date in parentheses (van Wezel et al., 2001) or directly refer to Angell & Straub (1999) in text for each reference.

Angell, I. O., & Straub, B. (1999). Rain-dancing with pseudo-science. *Cognition, Technology & Work, 1*(3), 179-196.

Crisfield, M. A. (1991-1997). *Non-linear finite element analysis of solids and structures*. Chichester ; New York: Wiley.

Eppinger S. D., & Salminen V. K. (2001). Patterns of product development interactions. *Proceedings of ICED ’01*, Glasgow, 283-290.

van Wezel, W., & Jorna, R. J. (2001). Paradoxes in planning. *Engineering Applications of Artificial Intelligence, 14*(3), 269-286.

**BIOGRAPHICAL INFORMATION**

Include a 1-paragraph biography of each author. Give the full address, telephone, and email information for the corresponding author. **The authors must grant a Creative Commons license to reproduce the work and include the marking shown below.**

***Doris R. Brodeur***, Ph. D. is a Learning and Assessment Specialist in the Department of Aeronautics and Astronautics at the Massachusetts Institute of Technology. She is a co-author of *Rethinking Engineering Education: The CDIO Approach* (Springer, 2007). She collaborates regularly with universities in Latin America on topics related to curriculum design and the improvement of teaching and assessment. Her current scholarly activities focus on the cultivation of social responsibility in young adults.

***Johan Malmqvist*** is a Professor in Product Development and Dean of Education at Chalmers University of Technology, Göteborg, Sweden. His current research focuses on information management in the product development process (PLM) and on curriculum development methodology.

***Corresponding author***

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| Dr. Doris R. Brodeur  Massachusetts Institute of Technology  77 Massachusetts Avenue 33-420  Cambridge, Massachusetts, USA 02139  1-617-253-3321  [dbrodeur@mit.edu](mailto:dbrodeur@mit.edu) | [C:\Users\jroslof\Desktop\creative-commons-783531_1280.png](https://creativecommons.org/licenses/by-nc-nd/4.0/) This work is licensed under a [Creative Commons Attribution-NonCommercial-NoDerivs 4.0 International License](https://creativecommons.org/licenses/by-nc-nd/4.0/). |